



**Teresa Fleming**  
Chief Operating Officer

December 6, 2024

Dear Roxborough High School Families,

I am writing to inform you of an incident that occurred at Roxborough High School earlier today. A small electrical fire broke out in the building. Thankfully the fire was quickly extinguished and no one was injured. We are working with the Fire Marshall to investigate the incident and our facilities and maintenance team will repair the issue.

However, there is residual smoke throughout the building, and we are prioritizing the health and safety of all students and staff. **As a precautionary measure, we will be dismissing students early at 1:00 p.m. today, December 6th.** Students who use special transportation services will remain supervised in a safe area of the building until the bus arrives for dismissal.

Our facilities team is working diligently to clear the smoke and ensure the building is safe for regular operations on Monday. Thank you for your understanding and cooperation. If you have any questions or concerns, please contact the school office at 215-400-3400.

Sincerely,

Teresa Fleming  
Interim Chief Operating Officer