October 7, 2021

Dear Roxborough Staff,

We consider the health and safety of our students and staff to be of extreme importance and are working closely with the Philadelphia Department of Public Health (PDPH) to help mitigate the spread of COVID-19. This letter is to inform you that yesterday, October 6, we were informed that a student or staff member who was last in our building or office on October 6 has tested positive for COVID-19. In accordance with Health Insurance Portability and Accountability Act (HIPPA), the Family Education Rights and Privacy Act (FERPA) and other state privacy laws, we cannot share any additional information about the person but please know that the individual is self-isolating and will not return until all CDC guidelines are met.

If you are identified as someone who may have been in close contact with this person, you will be contacted directly by PDPH and/or Employee Health Services with important information concerning the need to quarantine. Close contact is defined as being within six feet of the person for more than 15 minutes within a 48-hour period. An employee who is identified as a close contact with a positive case of COVID-19 must quarantine at home for 10 days. However, if you remain asymptomatic and receive a negative COVID-19 test on Day 5-7 of quarantine, you may end quarantine and return to work on Day 8. After ending quarantine, you must continue to monitor symptoms until 14 days after initial exposure. If at any point during this interval you develop symptoms of COVID-19 listed below, you should self-isolate and pursue testing.

If you are not identified as a close contact, you do not need to quarantine and should report to work as scheduled by your supervisor. ***In addition, employees that are 14 days past their second dose of a two dose vaccination do not have to quarantine if exposed to a positive case of COVID-19.***

Symptoms of a COVID-like Illness
- Fever of 100.4 F or greater   - Chills   - Cough   - Shortness of breath or difficulty breathing   - Fatigue   - Muscle or body aches   - Headache   - New loss of taste or smell   - Sore throat   - Congestion or runny nose   - Nausea or vomiting   - Diarrhea

At any time, if you experience any symptoms above, you should be tested for COVID-19. To find a testing site near you, please visit www.phila.gov/covid-testing-sites. Should you have questions or concerns, please call PDPH's COVID-19 Hotline at 215-685-5488.

Thank you, take care and stay safe.

Sincerely,

Christopher Shaffer